



CHARGES AND REMISSIONS POLICY

AUGHTON EARLY YEARS CENTRE CHARGES AND REMISSIONS POLICY

Opening Times & Fees (from 1st September 2026)

Young Children's Base (open all year except at Christmas)		0-2 Years	2-3 Years
Half day AM session	7.45am-12.45pm (including breakfast & lunch)	£31.50	£30.00
Half day PM session	12.45pm-5.45pm (including tea)	£30.50	£29.00
Full day session	7.45am – 5.45pm (including breakfast, lunch & tea)	£62.00	£59.00

Voluntary contributions for meals taken during funded sessions are £1 for breakfast, £2 for lunch and £2 for tea or packed meals can be provided from home.

Pre-School (open term time only)

Session	8.45am – 11.45am or 12.15pm – 3.15pm	£16.00
Full day	8.45am - 3.15pm (including lunch)	£37.00
Lunch club	11.45am - 12.15pm (including lunch)	£5.00

*Voluntary contribution if using funding for time in lunch club £2.00
or packed lunch can be provided from home*

Foundation Stage 1/FS1 Base (open term time only)

Additional Services (open term time only)

Breakfast Club	7.45am – 8.45am (including breakfast)	£6.00
Additional Session	8.45am – 11.45am or 12.15pm – 3.15pm	£15.50
Lunch club	11.45am - 12.15pm (including lunch)	£5.00
Tea Club	3.15pm – 5.45pm (including tea)	£15.00

Voluntary contributions for meals taken during funded sessions are £1 for breakfast, £2 for lunch and £2 for tea or packed meals can be provided from home.

Snack donation - weekly voluntary contribution of 50p per week towards the cost of snacks and baking

Please arrive 15 minutes before the end of your child's session to allow time for a handover

- **Young Children's Base** - Holiday entitlement is 1 week (of usual attendance) free in a twelve-month period starting in September each year (pro-rata for mid academic year start dates). Full fees are payable for any sessions not attended, including additional holidays or sickness.
- **Pre-school & FS1 Base Additional Services** – There are no holiday allowances as these are term-time only services. Full fees are payable for any sessions not attended (e.g. holidays or sickness)

Please advise us if your child will not be attending their session, via telephone or email. Planned Absence forms are available in reception or on our website www.aughtoneyc.rotherham.sch.uk.

The Centre will be closed on all Bank Holidays and for an additional 5 INSET (In Service Training) days per year. Please see the separate calendar for specific dates.

All fees are payable in advance and paid using our online payment system. One month's written notice, with full payment, is required to vacate a place.

All charges are subject to review and service users will be notified of any changes.

Meals are not included in funded places.

Non-payment and Arrears:

If you have difficulties with payments, please contact the Centre as soon as possible.

Reminders are sent to ensure payments are kept up to date. If fees remain unpaid then places will be withdrawn. All fees must be up to date before children increase sessions or families access any other chargeable services in the Centre.

Closures/temporary change of session times:

If the service/sessions remain available then fees are still payable, whether attended or not. Closures (including early closures and delayed opening) caused by adverse weather conditions or other incidents out

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of our control, will only be refunded after the first full day. In the event of sessions change of hours, fees may be reduced proportionally, depending on the circumstances.

Young Children's Base

- Nappies are included in the fees
- Fees for sessions not included in children's funding allocation will include meals and snacks
- Voluntary contributions for meals taken during funded sessions are £1 for breakfast, £2 for lunch and £2 for tea or packed meals can be provided from home.

Pre-school

- Nappies are to be provided by parents
- Fees for sessions not included in children's funding allocation will include meals and snacks
- Voluntary contributions for meals taken during funded sessions are £1 for breakfast, £2 for lunch and £2 for tea or packed meals can be provided from home.

Foundation Stage 1 (FS1 Base)

- Fees for sessions not included in children's funding allocation will include meals and snacks
- Voluntary contributions for meals taken during funded sessions are £1 for breakfast, £2 for lunch and £2 for tea or packed meals can be provided from home.
- Parents are asked to make a voluntary contribution towards the cost of refreshments each week. This includes daily healthy snacks as well as food tasting linked to the Early Years Foundation Stage Curriculum such as cultural celebrations, fire pit activities etc

Early Education Funding

- Funding is calculated using the Local Authority formula
- All Early Education Funding is term time only (38 weeks). In the Young Children's Base, funding is stretched to cover the full year, including school holiday weeks. Additional fees are payable for the non-funded sessions
- Voluntary contributions for meals taken during funded sessions are £1 for breakfast, £2 for lunch and £2 for tea or packed meals can be provided from home.

Eligibility for Funding

- All 3 year old children are entitled to 15 free hours per week (starting the term after their 3rd birthday) of universal funding, term time only (38 weeks)
- All eligible working parents of children aged from 9 months are entitled to up to 30 hours of extended funding, term time only (38 weeks). Proof of eligibility is required
- Families who receive additional support may be eligible for 15 hours per week for their child (starting the term after their 2nd birthday) term time only (38 weeks). Proof of eligibility is required.

Criteria for charging

100% Reduction

- To children defined as 'a child in need'
- Aston Charities and Parish Council places - allocations made via referral from Health workers, voluntary agencies and Centre staff for children and families living in the Aston Parish
- All referrals for these places will be allocated and prioritised by the Senior Leadership Team.

Legal Criteria

Section 17 of the Children Act 1989 defines a 'child in need'.

A child shall be taken to be in need if:

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- He/she is unlikely to achieve or maintain or have the opportunity of achieving or maintaining a reasonable standard of health or development without provision of services for him/her by a Local Authority
- His/her health or development is likely to be significantly impaired or further impaired without the provision of such services
- He/she is disabled

Therefore, 'children in need' are children who require help if they are to reach a reasonable standard of health and development. (This includes physical, intellectual, emotional, social or behavioural development). They are children who would benefit from extra help from public agencies.

Working Criteria

The Children in Need procedures present a range of categories of need based on the cause of need. These are:

- Child in need as a result of their own physical condition, disability or developmental difficulties
- Child in need as a result of deprivation, poverty or social disadvantage
- Child in need as a result of parents'/carers' disability, illness or addictions
- Child in need (of protection) as a result of abuse or neglect
- Child in need as a result of breaking the law
- Child in need as a result of rejection from, estrangement from, or collapse of their own family.

It might be that some children are deemed to be in need for more than one of the above categories.

The critical factors to be taken into account in deciding whether a child is in need are:

- What will happen to a child's health and development **without services**
- The likely effect that the services will have on the child's standard of health and development.

The aims regarding children in need are:

- To enable families to continue to care for their children
- To enable families to be competent to care for and support their children
- To ensure that 'children in need gain maximum life chance benefits from education, health and social care'
- Improve the life chances of the children
- Increase the ability of parents/carers to effectively and successfully nurture/care for their children.

OFSTED contact – 0300 123 1231 or www.ofsted.gov.uk

Signed: *Andrea Smith*

Date: Spring 2026

Reviewed by: Judith Hanson

Date: Spring 2026

(Statutory) Approved by Governors: 5th February 2026

Date to be reviewed: Spring 2027